



## TOWN OF NORTHBOROUGH

Town Offices  
63 Main Street  
Northborough, MA 01532-1994  
(508) 393-5040 Phone  
(508) 393-6996 Fax

---

---

### Financial Planning Committee January 9, 2014

**Present:**

Jason Perreault  
Mike Hodge  
David DeVries  
Richard Smith  
Roger Leland  
Heidi Bourque-Gleason (arrived 7:25pm during Police Chief Leahy's presentation)

**Also Present:**

Town Administrator John Coderre  
Chief of Police Mark Leahy  
Fire Chief David Durgin

Meeting convened at 7:05pm by Chairman Perreault.

Approval of December 5 2013 meeting minutes  
Minutes not yet available, held to the next meeting.

Review of Police Department capital requests

Chief Leahy presented upcoming capital requests for the Police Department. One project is scheduled for FY14: replacement of closed circuit video equipment (est. \$40K). This project has been swapped in the timeline with the police station roof replacement project, which a consultant agrees can be deferred.

Chief Leahy that the current closed circuit video system is outdated and does not provide adequate service (can record from only one video camera at a time). A modern system will allow simultaneous video monitoring/recording from many key vantage points both inside and outside the police station. The system will provide a more complete record of activity and conduct, which will help protect against liability and counter false claims of misconduct, mistreatment, and injury.

Review of Fire Department capital requests

Chief Durgin first reviewed status of capital projects approved in prior years, touching upon vehicles, radio equipment, protective gear, and fire hose. The Town enjoys an ISO-4 rating (on a scale of 1-10, high to low) for both in-hydrant and out-of-hydrant zones, which is favorable for insurance purposes. In contrast, two similar nearby towns are rated ISO-9 for their out-of-hydrant zones.



## TOWN OF NORTHBOROUGH

Town Offices  
63 Main Street  
Northborough, MA 01532-1994  
(508) 393-5040 Phone  
(508) 393-6996 Fax

---

---

Chief Durgin next presented FY14 capital requests for the Fire Department: fire station renovation feasibility study (est. \$650K); Car 1 replacement (est. \$66k), and Forestry 1 replacement (est. \$175K).

The Chief also reviewed capital projects planned for future years, including the fire station renovation project (est. \$6M) currently slotted in FY16 of the CIP. The Committee members agreed that it would be beneficial to tour the station to observe current conditions and needs.

### Update on Lincoln Street Elementary School building project

Mr. Coderre reported that the project architect Lamoreaux & Pagano is completing schematic design and the plans are out to two independent cost estimators. The results from the two estimators will be reconciled and submitted to MSBA on Feb 15. The project cost determined at that time in cooperation with MSBA will be the basis for the funding request made at April Town Meeting.

### Next Meeting Date and Committee Meeting Schedule

Next meeting is Thu Jan 16 7:00pm - review FY15 capital projects for K-8 School Committee and MIS Department.

The single meeting to review DPW capital projects will probably expand to three meetings. DPW Director Dan Nason has done a great deal of work over the past year to evaluate current conditions and generate master plans. That information will be presented to provide context for the specific capital projects planned for FY15 and ensuing years.

### Any other business to come before the Committee

None.

Meeting adjourned at 9:00pm.

Respectfully submitted,

Jason Perreault  
Chairman